



## CITY OF LODI COUNCIL COMMUNICATION

**AGENDA TITLE:** Conduct A Public Hearing to Approve the Draft 2012/13 Action Plan for the Community Development Block Grant Program.

**MEETING DATE:** March 21, 2012

**PREPARED BY:** Community Development Department

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**RECOMMENDED ACTION:** Conduct a public hearing to approve the Draft 2012/13 Action Plan for the Community Development Block Grant Program.

**BACKGROUND INFORMATION:** A public hearing is required as part of the federal requirements of the Community Development Block Grant (CDBG) program.

In May 2009, the Council approved the 2009-14 CDBG Consolidated Plan, a five-year plan for identifying and addressing community needs. The Consolidated Plan contains an assessment that defines housing and community development needs for low-income persons and families, as well as a variety of special needs populations, including homeless, elderly, and disabled persons. The needs assessment is based on Census data, other available data sources, and input from community residents and service providers. The second component of the Consolidated Plan is a strategic plan, which lays out the City's method for expending CDBG funds over the five-year period and sets goals and priorities for each type of eligible activity.

The Action Plan is the Consolidated Plan's annual implementing document and provides a detailed description of each activity proposed for the fiscal year, as well as the City's CDBG budget and goals for the fiscal year.

### Funding Allocation

The City will receive \$630,001 in CDBG funds from the federal government for the coming fiscal year, a 6.7 percent reduction from 2011/12. That annual allocation is being supplemented with an additional \$111,540 in Program Income, for a total funding amount for 2012/13 of \$741,541.

### Funding and Application Process

The remaining process for allocating the 2012/13 CDBG funding is as follows:

- March 21, 2012                      Public Hearing to review draft Action Plan documents.
- April 2 – May 2, 2012            Public review period.
- May 2, 2012                        Public Hearing to adopt Final Action Plan documents.
- May 15, 2011                      Action Plan due to HUD.

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APPROVED: \_\_\_\_\_

A handwritten signature in black ink, appearing to read "Konradt Bartlam".

Konradt Bartlam, City Manager

At the completion of an application period that ran from January 11, 2012 to February 8, 2012, the City received a total of 11 applications from community-based organizations (CBO's) requesting a total of \$389,865. After the preliminary review, it was found that 10 of the 11 applications were for eligible activities. Those 10 applications were then evaluated with a grading/scoring matrix that is intended to provide a standard of measurement to allow for an empirical rating of applicants. Each application is rated on a grading scale that allows a maximum of 100 points

The review of the applications centered on the rating criteria that focuses on the following areas:

- *Activify Need and Justification.* Activities were evaluated on their ability to address a significant community need and their benefit to very low-income persons.
- *Readiness to Proceed.* Programs and projects were evaluated based on their feasibility of implementation, overall and within the allotted time frame.
- *Cost Reasonableness and Effectiveness.* Budgets were reviewed to determine completeness and reasonableness of all costs related to the request for CDBG funding. Organizations applying for service funding were also evaluated on their ability to become self-sustaining.
- *Activify Management and Implementation.* Applicants were evaluated on experience, administrative capacity, and financial management.
- *Past Performance.* Applicants previously receiving CDBG funds from the City will be evaluated on their reporting and timely expenditure of funds.
- *Matching Contributions.* Consideration was given to the amount of non-CDBG/HOME funds committed to the project.

The results from that scoring review are indicated on the Summary of Applications Received (Exhibit A).

In 2007, the City Council adopted a CDBG allocation policy that predetermines a set-aside of 60 percent of the CDBG adjusted annual allocation for City projects and services, and 40 percent for CBO projects and services. The distribution of CDBG funding in accordance with that policy is indicated in the following Table.

<b>2012/13 CDBG Allocation</b>	<b>\$630,001</b>
<b>20% Program Admin</b>	<b>(\$126,000)</b>
<b>Adjusted Balance</b>	<b>\$504,001</b>
<b>Supplemental Program Income</b>	<b>\$111,540</b>
<b>Total Funding Available for Distribution</b>	<b>\$615,541</b>
60% Set-aside for City Projects & Services	\$369,325
40% Set-aside for CBO Projects & Services	\$ 246,216

HUD Regulations also place a 15 percent cap on the amount of funding that can be allocated to Public Service activities, whether that be by the City or by a CBO. We have a total of \$179,500 requested in Public Services and a Service Cap of \$115,414 for 2012/13.

### **CDBG Funding Recommendations**

For planning and administrative activities, an allocation of \$126,000 (20 percent of the CDBG 2012/13 allocation) is recommended to cover the costs of managing the CDBG Program. Remaining funding recommendations are grouped into the following categories: City projects, City service programs, community-based organization (CBO) projects, and CBO service programs.

Funding recommendations for these four categories are listed below, with additional detail on applicants and recommendations in Exhibit A (Summary/Ranking of 2010/11 Applications Received), Exhibit B (Internal Applications Received), and Exhibit C (City Manager's Recommendations for Funding).

#### **PROGRAM ADMINISTRATION \$126,000**

##### **CITY CAPITAL PROJECTS (\$365,041)**

- ADA Retrofit Improvements (\$290,041)
- Hale Park Sport Court Resurfacing (\$75,000)

##### **CITY SERVICE PROGRAMS (\$75,000)**

- Spay/Neuter Program (\$25,000)
- Graffiti Abatement (\$50,000)

##### **CBO CAPITAL PROJECTS (\$135,000)**

- LOEL Center – Demo 125 S. Washington (\$120,000)
- Lodi House – Window Replacement (\$15,000)

##### **CBO SERVICE PROGRAMS (\$40,414)**

- San Joaquin Fair Housing – Fair Housing Services (\$17,914)
- Second Harvest Food Bank - Food Assistance Programs (\$7,500)
- Salvation Army – Food Programs (\$15,000)

### **Section 108 Loan Authorization**

One other element of the 2012/13 Annual Action Plan is the authorization for the City to pursue an application for a Section 108 Loan from HUD for ADA Improvements at the Grape Bowl facility.

Section 108 is the loan guarantee provision of the Community Development Block Grant (CDBG) program that provides communities with a source of financing for economic development, housing rehabilitation, public facilities, and large-scale physical development projects. Section 108 loans are not risk-free, however; local governments borrowing funds guaranteed by Section 108 must pledge their current and future CDBG allocations to cover the loan amount as security for the loan. Additional security will also be required to assure repayment of guaranteed obligations. The additional security requirements will be determined on a case-by-case basis, but could include assets financed by the guaranteed loan.

The maximum repayment period for a Section 108 loan is twenty years. However, at the meeting of October 5, 2011, the City Council did already determine a preference for a loan term of no more than 15 years.

For the Grape Bowl Project in particular, an estimated \$701,758 worth of the public facility improvements have been identified as potentially eligible for CDBG funding as removal of architectural barriers to accessibility within that facility.

### Next Steps

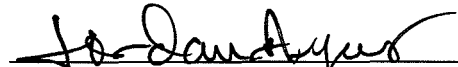
Upon completion of the initial public hearing, the Draft Action Plan will be available for public review and comment and will be brought back for final approval on May 2, 2012. The adopted Action Plan document must be submitted to HUD no later than May 15, 2012 in order to receive funding beginning July 1, 2012.

### FISCAL IMPACT:

CDBG are federal funds. Capital improvements allow for maintenance costs to be reduced. Administration costs are paid via a 20 percent set-aside of the grant funds.

### FUNDING AVAILABLE:

\$630,001 - 2012/13 Annual Community Development Block Grant Award  
\$111,540 - Program Income from San Joaquin Urban County Program

  
Jordan Ayers, Deputy City Manager  
Konrad Bartlam  
Community Development Director

Attachments

KB/jw

## City of Lodi 2012-13 CBO Applications Received

Project - Organization	Project Description	Activity Type	Fund Request	Score
<b>Fair Housing Services</b> San Joaquin Fair Housing	Provide required fair housing services, including telephone hotline for tenants and landlords, investigation of complaints, and fair housing testing.	Public Service	\$18,000	94
<b>Food Distribution Programs</b> Second Harvest Food Bank	Provide support for the administration of the Food Assistance and Senior Brown Bag Programs.	Public Service	\$10,000	94
<b>Food Programs</b> Salvation Army - Lodi	Expansion of services to needy families and individuals through the Community Dining Hall and the Emergency Food Distribution, Christmas Boxes, and No Child Left Hungry Programs.	Public Service	\$20,000	94
<b>Mobile Farmer's Market</b> Emergency Food Bank of Greater Stockton	Offer a mobile farmer's market once a month in Lodi, which includes distribution of free fruits and vegetables, nutrition education, and cooking demonstrations.	Public Service	\$1,500	89
<b>Farm to Family Program</b> Collaborative of Hunger (Emergency Food Bank & Family Services)	Provide fresh fruit and produce to needy families.	Public Service	\$5,000	82
<b>Family Support Services</b> Community Partnership for Families	Expansion of the existing Service Integration Program for low-income families that need counseling and coordination of service delivery from multiple agencies.	Public Service	\$15,000	82
<b>Family Reunification Services</b> Share Homes Family Services	Funding for Court-ordered supervised visitations and counseling services. These visits give the children an opportunity to see their parents in a safe environment, with the goal of breaking the cycle of abuse and working towards family reunification.	Public Service	\$20,000	82
<b>Sunrise Program</b> El Concilio	New youth activities program at the Lodi Boy's and Girl's Club for LUSD students on the modified traditional school year calendar who are off-track.	Public Service	\$15,000	77
<b>TOTAL CBO PUBLIC SERVICE FUNDING</b>			<b>\$104,500</b>	

## City of Lodi 2012-13 CBO Applications Received

Project - Organization	Project Description	Activity Type	Fund Request	Score
<b>Demolition of Adjacent Building - 125 S. Washington</b> LOEL Center & Gardens	Demolition, grading and fencing of site. Interim use will be vegetable garden for LOEL Center. Next phase of development to include either additional parking for LOEL facility or a senior housing project.	Public Facility	\$105,000	81
<b>Window Replacement at Transitional Housing Facility</b> Lodi House	Retrofit of new energy-efficient windows at transitional housing facility.	Rehabilitation	\$13,000	74
<b>TOTAL CBO PROJECT FUNDING</b>			<b>\$118,000</b>	

## City of Lodi 2012-13 Internal Applications Received

Project - Department	Project Description	Activity Type	Fund Request	Timeliness
<b>ADA Retrofit Improvements</b> Public Works	Install ADA-accessible curb ramps/walkways and ADA-compliant parking stalls and path-of-travel improvements at City-owned facilities and at various intersections to comply with ADA standards.	Public Facility	<b>\$290,041</b>	These funds would supplement the \$150,000 allocated through the Separation Agreement with SJC. Project will need to start in 2012 and be completed by Spring of 2013.
<b>Hale Park Sport Court Resurfacing</b> Parks and Recreation	Renovation and resurfacing of existing sport court surface at Hale Park.	Public Facility	<b>\$75,000</b>	We would push to get this project completed in Fall of 2012.
	<b>TOTAL CITY PROJECTS REQUESTED</b>		<b>\$365,041</b>	
<b>Spay and Neuter Program</b> Animal Services	Continue the Spay/Neuter Program that offers free spay/neuter services to feral cats and cats and pit bulls owned by low-income households. Animals are also given a rabies shot if needed.	Public Service	<b>\$25,000</b>	Funding would be expended by June 30, 2013.
<b>Graffiti Abatement</b> Public Works	Abate graffiti on public and private properties in the CDBG target areas.	Public Service	<b>\$50,000</b>	Funding would be expended by June 30, 2013.
	<b>TOTAL CITY SERVICES REQUESTED</b>		<b>\$75,000</b>	

**CITY MANAGER'S RECOMMENDATIONS  
2012/13 CDBG ALLOCATIONS**

**2012/13 CDBG Allocation**  
**Program Administration (20%)**  
**Adjusted Balance**  
**Reallocated Program Income from Urban County**  
**Total Funding Available**

**City Projects**

ADA Improvements  
Hale Park Sport Court Resurfacing

**City Service Programs**

Spay/Neuter Program  
Graffiti Abatement

**CBO Projects**

LOEL Center - Demo 125 S. Washington  
Lodi House - Window Replacement Project

**CBO Service Programs**

Fair Housing (94)  
Second Harvest Food Bank (94)  
Salvation Army - Food Programs (94)  
EFB - Mobile Farmer's Market (89)  
Share Homes - Counseling (82)  
EFB - Farm to Family Program (82)  
Comm. Partnership - Family Support (82)  
El Concilio - Sunrise Program (77)

\$630,001				
(\$126,000)				
\$504,001	<b>2012/13 CDBG Allocation</b>		<b>Cap Distribution</b>	
\$111,540	60% City Set-Aside	40% CBO Set-Aside	15% Public Services	Reallocated PI
<b>\$615,541</b>	\$369,325	\$246,216	\$115,414	\$111,540
\$224,325	\$290,041			
\$75,000	\$75,000			\$75,000
\$25,000	\$25,000		\$25,000	
\$50,000	\$50,000		\$50,000	
\$105,000		\$120,000		\$21,540
\$13,000		\$15,000		\$15,000
\$18,000		\$18,000	\$17,914	
\$10,000		\$7,500	\$7,500	
\$20,000		\$15,000	\$15,000	
\$1,500				
\$20,000				
\$5,000				
\$15,000				
\$15,000				
	\$440,041	\$175,500	\$115,414	\$111,540
	(\$70,716)	\$70,716		



RESOLUTION NO. 2012-28

A RESOLUTION OF THE LODI CITY COUNCIL APPROVING THE  
DRAFT ACTION PLAN FOR THE 2012/13 FEDERAL ALLOCATION  
OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

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WHEREAS, the Department of Housing and Urban Development (HUD) has determined that the City of Lodi, California, is entitled to Community Development Block Grant (CDBG) as an entitlement community for fiscal year 2012/13 Federal allocation; and

WHEREAS, the City of Lodi has been notified that the allocation for the 2012/13 fiscal program year will be \$630,001; and

WHEREAS, that annual allocation is being supplemented with an additional \$111,540 in Program Income, for a total funding amount for 2012/13 of \$741,541; and

WHEREAS, the City of Lodi has held, with proper notification, a public hearing at the City Council meeting of March 21, 2012, to receive comments and proposals from the public regarding the projected use of CDBG funds and provided the public with adequate information concerning the amount of funds available for community development activities, the range of eligible activities, and other important requirements; and

WHEREAS, staff therefore recommends the following allocations:

Program Administration \$126,000

CITY CAPITAL Projects (\$365,041)

- ADA Retrofit Improvements (\$290,041)
- Hale Park Sport Court Resurfacing (\$75,000)

CITY SERVICE PROGRAMS (\$75,000)

- Spay/Neuter Program (\$25,000)
- Graffiti Abatement (\$50,000)

CBO Capital Projects (\$135,000)

- LOEL Center – Demo 125 S. Washington (\$120,000)
- Lodi House – Window Replacement (\$15,000)

CBO Service Programs (\$40,414)

- San Joaquin Fair Housing – Fair Housing Services (\$17,914)
- Second Harvest Food Bank – Food Assistance Programs (\$7,500)
- Salvation Army – Food Programs (\$15,000)

WHEREAS, the City Council for the City of Lodi wishes to include within the 2012/13 Annual Action Plan the authorization for the City to pursue an application for a Section 108 Loan from the Department of Housing and Urban Development for Americans with Disabilities Act Improvements at the Grape Bowl facility; and

WHEREAS, Section 108 is the loan guarantee provision of the CDBG program that provides communities with a source of financing for economic development, housing rehabilitation, public facilities, and large-scale physical development projects; and

WHEREAS, the maximum repayment period for a Section 108 loan is 20 years, and at the meeting of October 5, 2011, the City Council determined a preference for a loan term of no more than 15 years; and

WHEREAS, for the Grape Bowl Project in particular, an estimated \$701,758 worth of the public facility improvements have been identified as potentially eligible for CDBG funding as removal of architectural barriers to accessibility within that facility.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lodi does hereby approve the draft Action Plan, which includes the recommended 2012113 Federal allocations of CDBG funds to the projects recommended by staff in the amount of \$741,541 as indicated above, and the authorization for application for a Section 108 Loan from HUD for ADA Improvements at the Grape Bowl facility.

Dated: March 21, 2012  
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I hereby certify that Resolution No. 2012-28 was passed and adopted by the City Council of the City of Lodi in a regular meeting held March 21, 2012, by the following vote:

AYES: COUNCIL MEMBERS – Hansen, Johnson, Katzakian, Nakanishi,  
and Mayor Mounce

NOES: COUNCIL MEMBERS – None

ABSENT: COUNCIL MEMBERS – None

ABSTAIN: COUNCIL MEMBERS – None

  
JENNIFER M. ROBISON  
Assistant City Clerk

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2012/13

# CDBG Action Plan

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Presented by  
Community Development Department

March 2012

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# 2012/13 CDBG Action Plan

- Annual Allocation Process
  - 4<sup>th</sup> Year as an Entitlement Community
- Federal Budget Included 12% Reductions in CDBG Program
  - Lodi's Allocation: \$630,001.
    - 6.7% reduction
    - Based upon revised formula and source data for allocations.
  - Supplemental Program Income from SJC
    - \$111,540
- Additional Element of 2012/13 Annual Action Plan
  - Section 108 Loan Application for Grape Bowl Project

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# 2012/13 CDBG Action Plan

- Application Process
  - 11 applications received from Community-Based Organizations (CBO).
    - One application deemed ineligible.
  - 4 City Projects/Services identified.
- Factors to consider during review.
  - HUD Regulations
    - Program Administration Cap of 20%
    - Public Service Cap of 15%
    - Timely Expenditure of CDBG Funds
  - Council Policies
    - Preference for Projects over Services.
    - 60% Set-aside for City – 40% for CBO's.
    - Scoring Matrix

# 2012/13 CDBG Funding Availability

2012/13 CDBG Allocation	\$630,001
20% Program Administration	(\$126,000)
Supplemental Program Income	\$111,540
Adjusted Balance Available for Distribution	\$615,541
60% Set-aside for City Projects/Services	\$369,325
40% Set-aside for CBO Projects/Services	\$246,216

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# 2012/13 CDBG Action Plan

- Scoring Matrix for CBO Funding Requests
  - Activity Need and Justification
  - Readiness to Proceed
  - Cost Reasonableness and Effectiveness
  - Activity Management and Implementation
  - Past Performance
  - Matching Contributions

<b>Service/Project</b> Agency/Organization	<b>Rating Score</b>	<b>Activity Type</b>	<b>Funding Request</b>
<b>Fair Housing Services</b> SJC Fair Housing	94	Public Service	\$18,000
<b>Food Distribution Programs</b> Second Harvest Food Bank	94	Public Service	\$10,000
<b>Food Programs</b> Salvation Army - Lodi	94	Public Service	\$20,000
<b>Mobile Farmer's Market</b> Emergency Food Bank	89	Public Service	\$1,500
<b>Farm to Family Program</b> Collaborative of Hunger	82	Public Service	\$5,000
<b>Family Support Services</b> Community Partnership	82	Public Service	\$15,000
<b>Family Reunification Services</b> Share Homes Family Services	82	Public Service	\$20,000
<b>Demolition of 125 S. Washington</b> LOEL Center & Gardens	81	Public Facility	\$105,000
<b>Sunrise Program</b> El Concilio	77	Public Service	\$15,000
<b>Window Replacement Project</b> Lodi House	74	Public Facility	\$13,000



<b>Service/Project</b> Department	<b>Activity Type</b>	<b>Funding Request</b>
<b>ADA Retrofit Improvements</b> Public Works	Public Facility	\$224,325
<b>Hale Park Sport Court Resurfacing</b> Parks & Recreation	Public Facility	\$75,000
<b>Spay and Neuter Program</b> LPD – Animal Services	Public Service	\$25,000
<b>Graffiti Abatement</b> Public Works	Public Service	\$50,000

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# 2012/13 CDBG Action Plan

## ■ Public Service Funding

### □ Capped at \$115,414.

- Graffiti Abatement - \$50,000
- Spay/Neuter Program - \$25,000

### □ Leaves only \$40,414 for remaining Public Service requests.

- Remaining Public Services requests total \$104,500

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# 2012/13 CDBG Action Plan

- CBO Funding Available - \$246,216
  - Projects – Total of \$118,000 Requested
    - Demolition of 125 S. Washington - \$105,000
    - Window Replacement - \$13,000
  - Public Services \$40,414 Available
    - Fair Housing - \$18,000
    - Second Harvest - \$10,000
    - Salvation Army Food Programs - \$20,000
    - EFB Mobile Farmer's Market - \$1,500
    - Share Homes – Counseling - \$20,000
    - EFB – Farm to Family Program - \$5,000
    - Community Partnership – Family Support - \$15,000
    - El Concilio – Sunrise Program - \$15,000

<b>Service/Project</b> Agency/Organization	<b>Rating</b> <b>Score</b>	<b>Activity</b> <b>Type</b>	<b>Funding</b> <b>Request</b>	<b>Funding</b> <b>Recommendation</b>
<b>Demolition of 125 S. Washington</b> LOEL Center & Gardens	81	Public Facility	\$105,000	\$120,000
<b>Window Replacement</b> Lodi House – Transitional Housing Site	74	Public Facility	\$13,000	\$15,000
<b>Fair Housing Services</b> SJC Fair Housing	94	Public Service	\$18,000	\$17,914
<b>Food Distribution Programs</b> Second Harvest Food Bank	94	Public Service	\$10,000	\$7,500
<b>Food Programs</b> Salvation Army - Lodi	94	Public Service	\$20,000	\$15,000
<b>Mobile Farmer's Market</b> Emergency Food Bank	89	Public Service	\$1,500	0
<b>Family Reunification Services</b> Share Homes Family Services	82	Public Service	\$20,000	0
<b>Farm to Family Program</b> Collaborative of Hunger	82	Public Service	\$5,000	0
<b>Family Support Services</b> Community Partnership	82	Public Service	\$15,000	0
<b>Sunrise Program</b> El Concilio	77	Public Facility	\$17,100	0

<b>Service/Project</b> Agency/Organization	<b>Activity Type</b>	<b>Funding Recommendation</b>	<b>40% CBO Set-aside</b> <b>\$246,216</b>
<b>Demolition of 125 S. Washington</b> LOEL Center & Gardens	Public Facility	\$120,000	\$120,000
<b>Window Replacement</b> Lodi House – Transitional Housing Site	Public Facility	\$15,000	\$15,000
<b>Fair Housing Services</b> SJC Fair Housing	Public Service	\$17,914	\$17,914
<b>Food Distribution Programs</b> Second Harvest Food Bank	Public Service	\$7,500	\$7,500
<b>Food Programs</b> Salvation Army - Lodi	Public Service	\$15,000	\$15,000
<b>Remaining CBO Set-Aside Balance</b>			<b>\$70,716</b>

<b>Service/Project</b> Department	<b>Activity Type</b>	<b>Requested Funding</b>	<b>Funding Recommendations</b>
<b>ADA Retrofit Improvements</b> Public Works	Public Facility	\$224,325	\$290,041
<b>Hale Park Sport Court Resurfacing</b> Parks & Recreation	Public Facility	\$75,000	\$75,000
<b>Spay and Neuter Program</b> LPD – Animal Services	Public Service	\$25,000	\$25,000
<b>Graffiti Abatement</b> Public Works	Public Service	\$50,000	\$50,000

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# 2012/13 CDBG Action Plan

- Section 108 Loan Authorization - Grape Bowl Project
  - ❑ Loan guarantee provision linked to CDBG Program.
  - ❑ Leverage 5x annual CDBG allocation (\$3.15M).
  - ❑ Below-market interest rates (<3%)
  - ❑ Flexible options/terms.
    - Pledge repayment from future CDBG allocations.
      - ❑ Identify additional source in case CDBG Program is discontinued.

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# 2012/13 CDBG Action Plan

- Grape Bowl Renovation Project – Application
  - Project Description
  - Sources and Uses
    - Amount of funding requested: Estimated cost of eligible improvements: \$701,758
    - Recommend a maximum application amount of \$800,000
  - Institutional Arrangement
    - City is borrowing loan funds to undertake the project.
  - Preferred Repayment Schedule
    - 15 years – \$67,000
    - 12 years – \$80,000



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# 2012/13 CDBG Action Plan

- Grape Bowl Renovation Project – Application
  - Collateral
    - Additional security in addition to pledge of annual CDBG entitlement.
  - Eligible Activities
    - Public facilities and improvements;
  - National Objective
    - Activities Benefiting Low/Mod Income Persons;
    - Specifically, the removal of material and architectural barriers that restrict the mobility and accessibility of elderly or severely disabled persons to public facilities and improvements;

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# 2012/13 CDBG Action Plan

- Grape Bowl Renovation Project – Application
  - Citizen Participation Plan
    - Amendment to Consolidated Plan.
      - Requires 2 public hearings
      - Section 108 application available for citizen review and comment.
      - Final application presented to public at 2<sup>nd</sup> public hearing before submittal to HUD.

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# 2012/13 CDBG Action Plan

- Draft Annual Action Plan & Draft Section 108 Loan Application Documents.
  - 30 Day Public Review/Comment Period.
- Final Documents to Council on May 2<sup>nd</sup>.
- Submittal of Annual Action Plan to HUD by May 15<sup>th</sup>.
- Questions or Comments?

# CITY OF LODI

## LEGAL ADVERTISEMENT

### ADVERTISING INSTRUCTIONS

SUBJECT: NOHCE OF PUBLIC NEARING FOR DISCUSSION OF POSSIBLE  
CDBG APPLICATIONS

PUBLISH (DATES): March 2,2012

TEAR SHEETS WANTED: 1 EXTRA (ONLY) DELIVER TO: Community  
Development Dept.

AFFIDAVIT & BILL TO: Community Development - CDBG  
City of Lodi  
221 W. Pine Street  
Lodi, CA 95241

DATE: February 29, 2012

ORDERED BY: Joseph Wood

TITLE: Neighborhood Services Division Manager



## **DECLARATION OF POSTING**

### **PUBLIC HEARING TO APPROVE THE DRAFT 2012/13 ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

On Thursday, March **8**, 2012, in the City of Lodi, San Joaquin County, California, a Notice of Public Hearing to approve the Draft 2012/13 Action Plan for the Community Development Block Grant Program (attached and marked as Exhibit A) was posted at the following locations:

Lodi Public Library  
Lodi City Clerk's Office  
Lodi City Hall Lobby  
Lodi Carnegie Forum

I declare under penalty of perjury that the foregoing is true and correct.

Executed on March **8**, 2012, at Lodi, California.

ORDERED BY:

**RANDI JOHL**  
**CITY CLERK**

  
**JENNIFER M. ROBISON, CMC**  
**ASSISTANT CITY CLERK**

\_\_\_\_\_  
**MARIA BECERRA**  
**ADMINISTRATIVE CLERK**



## **DECLARATION OF MAILING**

### **PUBLIC HEARING TO APPROVE THE DRAFT 2012/13 ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

On Thursday, March 8, 2012, in the City of Lodi, San Joaquin County, California, I deposited in the United States mail, envelopes with first-class postage prepaid thereon, containing a Notice of Public Hearing to approve the Draft 2012/13 Action Plan for the Community Development Block Grant Program, attached hereto marked Exhibit A. The mailing list for said matter is attached hereto marked Exhibit B.


There is a regular daily communication by mail between the City of Lodi, California, and the places to which said envelopes were addressed.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on March 8, 2012, at Lodi, California.

ORDERED BY:

**RANDI JOHL**  
**CITY CLERK, CITY OF LODI**

  
JENNIFER M. ROBISON, CMC  
ASSISTANT CITY CLERK

\_\_\_\_\_  
MARIA BECERRA  
ADMINISTRATIVE CLERK

LEGAL NOTICE

NOTICE OF PUBLIC HEARING FOR DISCUSSION OF THE COMMUNITY  
DEVELOPMENT BLOCK GRANT PROGRAM

NOTICE IS HEREBY GIVEN that a public hearing will be held on Wednesday, March 21, 2012 at 7:00 p.m. or as soon thereafter as the matter may be heard, in the Lodi City Council Chambers, 305 West Pine Street, Lodi, CA 95241 in order to consider the Community Development Block Grant (CDBG) Program Action Plan development process and to receive input regarding community needs and funding priorities. The City will receive \$630,001 in CDBG funds for 2012/13. That annual allocation is being supplemented with an additional \$111,540 in Program Income, for a total funding amount for 2012/13 of \$741,541.

The CDBG program provides funding for activities that benefit low-income persons, eliminate slum or blight, or serve an urgent need. Eligible activities include property acquisition, public improvements, housing rehabilitation, economic development, and public services.

As a recipient of Community Development Block Grant (CDBG) funding, the City has developed an Action Plan that describes the activities proposed to be funded in 2012-13. The Action Plan generally describes how the City will utilize program funds for eligible activities during the fiscal year. The Action Plan can be amended as needed to reallocate funds to housing and community development activities.

Planning documents will be made available to the public for at least 30 days before adoption by the City Council. The documents are anticipated to be released on March 22, 2012 for public review and comment. An additional public hearing will be held on Wednesday, May 2, 2012 for review and adoption of the Action Plan.

The purpose of this public hearing will be to give citizens an opportunity to make their comments known regarding community needs and potential activities to be funded under the CDBG Program. If you are unable to attend the public hearing, you may direct written comments to the City Clerk, City of Lodi, PO Box 3006, Lodi, CA 95241, or you may telephone (209) 333-6711. In addition, information is available for review at Lodi City Hall (221 West Pine Street) between the hours of 8:00 a.m. and 5:00 p.m. on weekdays.

The City promotes fair housing and makes all its programs available to low- and moderate-income families regardless of age, race, color, religion, sex, national origin, sexual preference, marital status or handicap.

Neighborhood Services Manager  
Joseph Wood

Dated: February 29, 2012

**2012/13 CDBG Applicant Mailing List**

Capt. Dan Williams  
c/o Salvation Army, Lodi Corps  
PO Box 1388  
Lodi, CA 95241

Malcolm Berean  
c/o Share Homes Family Services  
210 N. School Street  
Lodi, CA 95240

Mike Mallory  
c/o Second Harvest Food Bank  
704 E. Industrial Park Drive  
Manteca, CA 95337-6116

Suzanne Mangum  
c/o Lodi House  
801 S. Washington Street  
Lodi, CA 95240

Federico Navarro  
c/o Emergency Food Bank of Stockton/San  
Joaquin  
7 W. Scotts Avenue  
Stockton, CA 95202

Tim Viall  
c/o Emergency Food Bank of Stockton/San  
Joaquin  
7 W. Scotts Avenue  
Stockton, CA 95202

Peggy Wagner  
c/o San Joaquin County Fair Housing Association  
247 E. Miner Ave  
Stockton, CA 95202

Kristi Rhea  
c/o Housing Authority of the County of San  
Joaquin  
448 S. Center Street  
Stockton, CA 95202

Tracy Williams  
c/o LOEL Foundation, Inc  
105 S. Washington Street  
Lodi, CA 95240

Francisco Trujillo  
c/o Community Partnership for Families  
P.O. Box 1569  
Stockton, CA 95201

Lynette Lucaccini  
c/o El Concilio  
224 S. Sutter Street  
Stockton, CA 95203